

**MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
June 5, 2023**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 16, 2023, and the Randolph Reporter on January 19, 2023, and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Board Member	Roll Call	Board Member	Roll Call
Jennifer Antoncich	Absent	Diane Morris	Yes
Katie Bartnick	Yes	Srinivasa Rajagopal	Yes
Peter Bruseo	Yes – left at 7pm	Jennifer Waters	Yes
Brian Homeyer	Yes		

4. Executive Session

On the motion of Brian Homeyer seconded by Katie Bartnick at 6:46 p.m. the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it**
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege**
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss.

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories 4 & 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

Motion of: Brian Homeyer

Seconded by: Jennifer Waters

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

5. Regular Session – 7:05 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

6. Flag Salute

7. Mission and Vision

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **May 22, 2023**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **May 22, 2023**.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

9. Correspondence

10. Superintendent’s Report

11. Presentations / Reports

12. Business Administrator’s Report

13. Public Discussion

14. FINANCE *Jennifer Antoncich, Srinivasa Rajagopal, Jennifer Waters,*

- a. RESOLVED, that the Superintendent of Schools with the recommendation of the Business Administrator approves the Mine Hill Board of Education **Purchasing Manual** for the 2023-2024 school year. (Available for review in the Business Office)
- b. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the

Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mine Hill Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a **Capital Reserve** account at year end up to the allowable total local share of projects in the District's LRFP, and

WHEREAS, the Mine Hill Township Board of Education has determined that funds transferred to the **Capital Reserve** account should not exceed the LRFP amount of \$13,437,425.00;

THEREFORE BE IT RESOLVED by the Mine Hill Township Board of Education that it hereby authorizes the district's School Business Administrator.

- c. WHEREAS, the Mine Hill Board of Education previously awarded on May 8, 203 project No 3944, for **Interior Renovations at Canfield Avenue School** with base bid and alternate pricing;

WHEREAS, based on the recommendation of the Administration and Architect, alternate bid #2 and #3 will no longer be needed;

THEREFORE, BE IT RESOLVED, that the Mine Hill Board of Education approve the contract revision for Interior Renovation at Canfield Avenue Project #3944 from \$2,375,576.00 to \$1,890,537.00 to Lanyi & Tevald, Inc.

- d. WHEREAS, The Board of Education of Mine Hill School District in the County of Morris, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

HVAC Replacements Phase 4 at Canfield Avenue School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF MINE HILL SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated "Debt Service Aid" and will be seeking state funding.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

- e. WHEREAS, the Mine Hill Board of Education solicited proposals through the Competitive Contracting process on May 31, 2023,

WHEREAS, one vendor **Giantlearn Educational Consultants, LLC** submitted a proposal,

RESOLVED, that the Mine Hill Board of Education award and approve the proposal submitted by Giantlearn Educational Consultant, LLC for the **Child Study Consultant Services CC23/24-01** in the amount not to exceed \$50,000.00 for services rendered between July 1, 2023 and June 30, 2024. The Mine Hill Board of Education may renew the contract for subsequent years with the recommendation of the Administration. Acct #11.000.219.320.00.275

- f. RESOLVED, that in accordance with N.J.A.C. 17:27-3.2 your Committee of the Whole designates Carolina Rodriguez, School Business Administrator/Board Secretary, **Purchasing Agent as the Public Agency Compliance Officer** for the Mine Hill Township Board of Education. The Public Agency Compliance Officer is the liaison between the Mine Hill Township Board of Education and the State of New Jersey Department of the Treasury Division of Contract Compliance Equal Employment Opportunity in Public Contracts. The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Mine Hill Township Board of Education and the appropriate contract vendors. The major responsibilities of the Public Agency Compliance Officer are to Obtain and keep a current file of the required Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts.

Mrs. Rodriguez will assume the responsibilities at no extra compensation. The effective date of this resolution is from July 1, 2023 through June 30, 2024.

- g. RESOLVED, that the Board of Education **authorize the Business Administrator/ Board Secretary to pay supplementary bill lists and payroll, including all year-end payables;** to proceed with all necessary adjustments and transfers to close the books for the 2022-23 fiscal year, as well as any and all entries and actions for the opening of the 2023-24 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to process and submit the payment of bills and claims between board meetings during the months of July and August 2023; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Educational Data Services, Inc.** for the purchase of goods and services for the 2023-2024 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- i. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Hunterdon ESC Cooperative Bid, Inc.** for the purchase of goods and services for the 2023-2024 school year with the awarded vendors. (List of awarded vendors available in the Business Office)

- j. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract with **Middlesex Regional Educational Services Commission** approved Co-op #65-MCESCCPS for the purchase of goods and services for the 2023-2024 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- k. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract with the **County of Bergen New Jersey Cooperative Purchasing Alliance #CK04-** Cooperative Pricing System for the purchase of goods and services. (List of awarded vendors available in the Business Office)
- l. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Machado Law Group for Legal Services for the 2023-2024 school year** at an hour rate of \$165.00. The district used the Comparable Process to ensure the district received a fair and competitive price. To be paid out of account **11.000.230.331.00.400.**
- m. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Schenck, Price, Smith & King for Legal Services for the 2023-2024 school year** at an hourly rate of \$185.00 for Partners and Counsel, \$180.00 Associates. Work done by paralegals and law clerks shall be billed at the hourly rate of \$130.00. The district used the Comparable Process to ensure the district received a fair and competitive price. To be paid out of account **11.000.230.331.00.400.**
- n. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Di Cara Rubino Architects as Architect of Record for the 2023-2024 school year.** The district used the Comparable Process to ensure the district received a fair and competitive price. To be paid out of account **11.000.230.334.00.400.**
- o. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Lerch, Vinci & Higgins, LLP as Auditor for the 2023-2024 school** at an amount of \$26,000.00. The district used the Comparable Process to ensure the district received a fair and competitive price. To be paid out of account **11.000.230.332.00.450.**
- p. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **appointment of Dr. Brent Forward, MD School Physician,** at a rate of \$3,500.00 annually for the **2023-2024 school year.** To be paid out of account **11.000.213.300.00.000.**
- q. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Physical Therapy Services with Elissa Rael** at the rate of \$80.00 per hour **for the 2023-2024 school year.** Services will be provided for 4 hours/week for 36 weeks not to exceed \$11,520.00. Services for ESY will be provided for up to 6 hours/week at a rate of \$80.00/hour not to exceed \$1,920.00. The district used the Comparable Process to ensure the district received a fair and competitive price as per N.J.A.C.6A:23A-9.3(c)(11). To be paid out of account **11.000.216.320.00.109.**
- r. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Occupational Therapy Services with PG Chambers** at a rate of **\$100.00 per hour for the 2023-2024 school year.** Services will be provided for 11 hours/week for 36 weeks not to exceed \$39,600.00. Services for ESY will be provided for 3 hours/week for 4 weeks not to exceed \$1,200.00. The district used the Comparable Process to ensure the district received a fair and competitive price as per N.J.A.C.6A:23A-9.3(c)(11). To be paid out of **account 11.000.216.320.00.109.**
- s. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Speech Services with Jump Ahead Pediatrics, LLC at a rate of \$88.50 per hour for the 2023-2024 school year.** Services will be provided for 26 hours/week for 36

weeks not to exceed \$82,836.00. Services for ESY will be provided for 5.5 hours/week for 4 weeks not to exceed \$1,947.00. The district used the Comparable Process to ensure the district received a fair and competitive price as per N.J.A.C.6A:23A-9.3(c)(11). To be paid out of account **11.000.216.320.00.108.**

- t. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves contract for **Behaviorist Services with Social Strides LLC**, for the **extended school year program, July 3, 2023 through July 27, 2023** at the rate of **\$125.00 per hour** not to exceed \$2,500.00. The district used the Comparable Process to ensure the district received a fair and competitive price as per N.J.A.C.6A:23A-9.3(c)(11). To be paid out of account **11.000.216.320.00.109.**
- u. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves contract for **Behaviorist Services with Social Strides LLC** for the **2023-2024 school year** at the rate of **\$125.00 per hour** not to exceed \$52,110.00. The district used the Comparable Process to ensure the district received a fair and competitive price as per N.J.A.C.6A:23A-9.3(c)(11). To be paid out of account **11.000.216.320.00.109.**
- v. WHEREAS, the Mine Hill Board of Education accepts the recommendation of the Superintendent and approves the **renewal of the 2023-2024 contract with the Dover Board of Education** to provide one (1) instructional classroom at a monthly payment of \$1,781.00 plus an additional \$2,500 administrative fee for a total yearly cost not to exceed \$20,310.00.
- w. RESOLVED, that pursuant to PL 2015, Chapter 47 the Mine Hill Township Board of Education intends to **renew, award, or permit to expire the following contracts previously awarded by the board of education for the 2023-2024 school year.** These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

121 LEARNING WORKS	MCAEMSA
A&M INDUSTRIAL, INC.	MCGRRAW-HILL EDUCATION, INC.
A. C. DAUGHTRY, INC.	MGL FORMS-SYSTEMS, LLC
ABLE SECURITY INC.	MICHELLE R. LAWTON
ACCO BRANDS CORPORATION	MINE HILL PAYROLL
ADORAMA INC	MINE HILL SUMMER PAY
AERO ENVIRONMENTAL SERVICES INC.	MINE HILL TWP BOE
AFLAC - AFT TX DIS	MINE HILL TWP BOE MILK A
AFLAC - PRE-TAX	MINE HILL WATER DEPT
AIDE IN LIEU	MOHAWK USA LLC
ALLEN BRITWAY ELECTRICAL UTILITY CONTRA	MONTGOMERY ACADEMY
ALPINE CONSULTING INC	MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
AMAZON.COM SALES, INC.	MORRIS CTY ASSOC. OF SCH ADMIN
AMPLIFIED IT, LLC	MORRIS ESSEX INSURANCE G
ANTONCICH, JENNIFER	MORRIS HILLS REGIONAL
APPLE INC	MORRIS SCHOOL DISTRICT
ARTHUR J. GALLAGHER RISK MANAGEMENT SERV	MORRIS UNION JOINTURE CO
ASPIRE PAYROLL, LLC	MORRISTOWN HOUSE OF GLASS
ASSOC FOR SUPERVISION & CURRICULUM & DEV	MOUNT CARMEL GUILD ACADEMY
ATLANTIC TOMORROWS OFFICE TECHNOLOGY	MRA INTERNATIONAL, INC
AXA EQUITABLE 403B	MUSIC IN MOTION, INC.
B & H FOTO & ELECTRONICS CORP.	MYSTERY SCIENCE INC
BAYADA HOME HEALTH CARE, INC	NASCO EDUCATION LLC
BECKER'S SCHOOL SUPPLIES	NATIONAL ART & SCHOOL SUPPLIES
BERIT GORDON	NATIVE FIELDS LANDSCAPING, LLC
BIRDS BEES & TREES LANDSCAPING, LLC	NCS PEARSON, INC
BLICK ART MATERIALS, LLC	NEW ERA TECHNOLOGY
BLUE DIAMOND DISPOSAL, INC.	NICK RESTORATION LLC

BONNIE BRAE	NJ ASSOC OF SCHOOL ADMINISTRATORS
BOOK SOURCE	NJ ASSOC OF SCHOOL BUSINESS OFFICIALS
BRAINPOP LLC	NJ COMMISSION FOR THE BLIND & VISUALLY
BREAKOUT, INC.	NJ NATURAL GAS COMPANY
BUREAU OF FIRE CODE ENFORCEMENT	NJ STATE – 927
CABLEVISION LIGHTPATH, INC.	NJEA DUES
CABLEVISION SYSTEMS CORPORATION	NJPSA - NJ PRINCIPALS & SUPERVISORS
CAMCOR, INC.	NJSBA
CAROLINA BIOLOGICAL SUPPLY COMPANY	NJSCHOOLJOBS.COM
CASCADE SCHOOL SUPPLIES	NO TEARS LEARNING INC.
CCH, INCORPORATED	NORTHEAST COMMUNICATIONS, INC.
CDW LLC	OKIO LABS, INC
CHESTER BOARD OF EDUCATION	OMEGA LABS INC
CLASSIC SPORT FLOORS	ONCOURSE SYSTEMS FOR EDUCATION, LLC
CLASSLINK, INC.	OVERDRIVE, INC
COLLEEN LONERGAN	P.G. CHAMBERS SCHOOL
CP-DBS, LLC	PA TAX
CUNNINGHAM II, JOHN T	PARTNERSHIPS IN EDUCATION, INC.
DATAFINCH TECHNOLOGIES INC	PATRICK L. FENNELL
DCRP PENSION	PAYROLL
DELIGHTEX, INC.	PC UNIVERSITY DISTRIBUTORS, INC.
DELL MARKETING LP	PCS PUMP AND PROCESS, INC.
DEMCO, INC.	PEARSON - CURRICULUM CUSTOMER SERVICE
DENIS SHEERAN	PERCEPTUAL DEVELOPMENT CORP
DEZINE LINE CORPORATION	PERFORMANCE HEALTH SUPPLY INC.
DICARA RUBINO, ARCHITECTS, P.C.	PERS - NJ DIVISION OF PEN & BENEFITS
DISCOUNT SCHOOL SUPPLY	PERS PENSION
DIVERSE NETWORK ASSOC. INC.	PITSCO, INC.
DON JOHNSTON INCORPORATED	PLANK ROAD PUBLISHING
DOVER PUBLIC SCHOOLS	PRO-ED, INC.
DR J. BRENT FORWARD. M.D., F.A.C.P.	PRUDENTIAL INS (WA/PR)
DRILL CONSTRUCTION CO, INC.	PTCFAST, LLC
EDUCATIONAL DATA SERVICE	RAPID RECOVERY SERVICES, LLC
ELISSA RAEL, PT, MS	REALLY GOOD STUFF, LLC
EMEDCO	RECORDER PUBLISHING CO., INC.
ENCYCLOPAEDIA BRITANNICA, INC.	REINER GROUP INC.
ERATE CONSULTING, INC	RELCOMM INC
ERIC ARMIN INC.	RENAISSANCE LEARNING INC
ESC OF MORRIS COUNTY	RICOH USA, INC
ESSEX VALLEY SCHOOL INC.	ROCKAWAY TOWNSHIP BOARD OF EDUCATION
FAMILY LEAVE INSURANCE	ROXBURY TWP BD OF ED
FEA - FOUNDATION FOR EDUCATIONAL ADMIN.	S&H UNIFORM CORPORATION
FEDERAL FIRE PROTECTION	S&S WORLDWIDE, INC.
FEDERAL TAX 941	SAGE EDUCATIONAL ENTERPRISES, INC.
FISH NET, INC	SAINT CLARES HOSPITAL
FISHER SCIENTIFIC COMPANY, LLC	SAINT CLARE'S HOSPITAL A
FLINN SCIENTIFIC INC	SCHENCK, PRICE, SMITH & KING, LLP
FOLLETT SCHOOL SOLUTIONS INC	SCHOLASTIC INC.
FRANCOTYP-POSTALLA, INC	SCHOLASTIC MAGAZINES
FRONTLINE TECHNOLOGIES GROUP LLC	SCHOOL ALLIANCE INS FUND
GANNETT SATELLITE INFORMATION NETWORK	SCHOOL HEALTH CORPORATION
GATEWAY EDUCATION HOLDINGS, LLC	SCHOOL SPECIALTY, LLC
GENERAL AIRE SYSTEMS, INC.	SCHOOLLABELS.COM, INC.
GENERATIONS ELECTRICAL COMPANY	SCREENCASTIFY, LLC
GIA PUBLICATIONS, INC	SDI INNOVATIONS, INC.
GLOBAL EQUIPMENT COMPANY INC.	SEESAW LEARNING, INC
GOV CONNECTION, INC.	SOCIAL SECURITY (FICA & MEDI)
GRANT BENEFITS SOLUTIONS	SPOHRER AIR COMPRESSOR I
GRANT BENEFITS SOLUTIONSLLC	STAPLES INC
GROTH MUSIC COMPNAY	STAPLES, INC.
H BUSCAFUSCO LLC	STATE OF NJ COMMISSION FOR THE BLIND
HAND2MIND, INC	STRAUSS ESMAY ASSOCIATES, LLP
HEALTH BENEFITIS (SEC 125 & HBCONT)	STUDIES WEEKLY, INC.

HEINEMANN / GREENWOOD PUBLISHING GROUP	SUAREZ, ROBBY
HENRY SCHEIN, INC	SUCCESS ADVERTISING INC.
HERCULES ACHIEVEMENT, INC.	SUI
HERTZ FURNITURE SYSTEMS LLC	SUMDOG, INC.
HERTZ-NEGLIA, TABITHA	SUNLIGHT GENERAL MORRIS SOLAR, LLC
HILLMAR, LLC	SUPER DUPER, INC.
HOME DEPOT COMMERCIAL ACCOUNT	SUSSEX COUNTY REGIONAL COOPERATIVE
HOMECARE THERAPIES LIMITED LIABILITY	SWEETWATER SOUND, INC
HORIZON BLUE CROSS BLUE	SYSTEMS 3000 INC.
HOUGHTON MIFFLIN HARCOURT	TEACHERS DISCOVERY
IDE CORP.	THASSIAN MECHANICAL CONTRACTING, INC
INDUSTRIAL APPRAISAL COMPANY	THE ART OF SOUND, LLC
INTEGRITY ROOFING, INC.	THE GILLESPIE GROUP, INC.
INTRADO INTERACTIVE SERVICES CORPORATION	THE HON COMPANY LLC
IXL LEARNING, INC.	THE LIBRARY STORE, INC
J W PEPPER & SON INC	THE NEWGRANGE SCHOOL OF PRINCETON, INC.
JA-HILL CORP.	THE PROPHET CORPORATION
JEFFREY A. OSTER	TJ'S SPORTWIDE TROPHY & AWARDS, INC.
JERSEY CENTRAL POWER & LIGHT COMPANY	TOWNSHIP OF MINE HILL - SEWER
JERSEY MAIL SYSTEM	TPAF PENSION
JERSEY STATE ENERGY CONTROLS, INC.	TREASURER - STATE OF NJ
JOHN SHAVER INSTRUMENTATION	TRU STOR, LLC
JUMP AHEAD PEDIATRICS LLC	UGI CORPORATION
KAPLAN EARLY LEARNING COMPANY	UNITED SUPPLY CORP.
KATHRYN SCHULTZ MILLER	UNIVERSITY OF OREGON
KDDS III, INC.	UPCYCLE LLC
KENVIL POWER MOWER	URGI-MED FAMILY MEDICAL CENTER
KEVIN N AURIEMMA	V E RALPH COMPANY
KIDBLOG, INC.	VARSITY BRANDS HOLDING CO., INC
KURTZ BROS. INC.	VERIZON
LAKESHORE EQUIPMENT COMPANY	VIKING PEST CONTROL
LAKEVIEW LEARNING CENTER	VWR FUNDING, INC.
LAZEL, INC.	W.B. MASON CO., INC.
LEARNING ALLY, INC	WALMART
LERCH, VINCI & HIGGINS, LLP	WEBSTER BANK
LINCOLN FINIANCIAL 403B	WHARTON BOROUGH BOARD OF
MACHADO LAW GROUP	WHIRL CONSTRUCTION, INC
MANDARIN NEW JERSEY	WILSON LANGUAGE TRAINING CORPORATION
MARSHALL MEMO	WINDSOR LEARNING CENTER, INC.
MARYRUTH BOOKS, INC	XTEL COMMUNICATIONS, INC.
MASCHIO'S FOOD SERVICES, INC.	YUKON GRAPHICS
LAKELAND-ANDOVER SCHOOL	VERIZON WIRELESS - CELLCO PARTNERSHIP

Motion of: Srinivasa Rajagopal

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

15. INSTRUCTION & CURRICULUM

Committee of a Whole

- a. RESOLVED, that the Board of Education accept the recommendation of the Superintendent for the Mine Hill School District's intent to collaborate with the applicant, Essex Regional Ed Services Commission, on the **McKinney-Vento Education of Homeless Children and Youth project for the 2023-24 school year**, if awarded, as follows:

- 1) Utilize resources and information provided by the lead applicant to support the federal and state required supplemental academic and support services to identified homeless children and youth;

- 2) Participate in partnerships with local, county and regional non-educational agencies (e.g., community based organizations, social service organizations, faith-based institutions) established by the lead applicant, if awarded, in providing supplemental services;
- 3) Provide district level data to support the lead applicant in identifying the academic and non-academic needs of homeless students for reporting to the NJDOE; and
- 4) Address the academic, non-academic and emergent needs of homeless children and youth.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to approve and accept the funds available through the **Elementary and Secondary Education Act (ESEA) application for the 2023-2024 school year** as listed below. (Application available in the business office)

<u>ESSA</u>	<u>Amount</u>
Title I	\$65,340.00
Title II Part A	\$10,800.00
Title III	\$ 3,494.00
Title IV	\$10,000.00
TOTAL:	\$89,634.00

Motion of: Katie Bartnick

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

16. PERSONNEL

Committee of a Whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education **authorizes the Superintendent to hire new personnel between board meetings during the months of July and August 2023;** and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- b. RESOLVED, that the Board of Education approves the **Principal Employment Contract for Adam Zygmunt for the 2023-2024 school year.** (Available for review in the Business Office) Salary to be paid out of accounts: 11-000-221-104-00-100 – 30% and 11-000-240-103-00-100 – 70%.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Lucas Mendez**, as a **full-time Custodian** with a salary of \$45,000 per year with benefits effective July 1, 2023. Salary to be paid out of account 11.000.262.100.00.100.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Marlene Vente**, as a **full-time Custodian** with a salary of \$40,000 per year with benefits effective July 1, 2023. Salary to be paid out of accounts 11.000.262.100.00.100.

- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Miriam Gonzalez**, as a **part-time Custodian** with a salary of \$20,000 per year, no benefits effective July 1, 2023. Salary to be paid out of accounts 20.487.200.100 \$16,697 11.000.262.100.00.100 \$3,303.
- f. RESOLVED, that the Board of Education accept the recommendation of the Superintendent and approves **Sebastian Rodriguez as a Technology Support Specialist summer assistant**, July 1, 2023 through August 24, 2023 Monday through Thursday, 8:00 a.m. to 4:00 p.m. at a rate of \$15.53/hour. Acct #: 11.000.222.100.00.000

Motion of: Brian Homeyer

Seconded by: Jennifer Waters

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

17. POLICY / OPERATIONS / PUBLIC RELATIONS *Committee of a Whole*

- a. WHEREAS, the Superintendent recommends the approval of **summer hours** for twelve month staff beginning June 19, 2023 and ending August 25, 2023.

RESOLVED, that the summer hours will be Monday through Thursday, 8 a.m. to 4 p.m. including a working lunch and elimination of the 15-minute a.m. and p.m. break for the secretaries, the building will be closed on Fridays.

Motion of: Jennifer Waters

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

18. BUILDINGS & GROUNDS *Pete Bruseo, Brian Homeyer, Srinivasa Rajagopal*

- a. RESOLVED, that the Board of Education approves that there will be **no anticipated changes to the facility use for the school year 2023-2024** however, the district will be requesting a toilet room waiver for the kindergarten classrooms for the 2023-24 school year.
- b. WHEREAS, the Board of Education **elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3.**

WHEREAS, In lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:

- a. No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- b. Toilet facilities shall be readily accessible, and the toilet room and signage shall be visible to the child from the classroom door;
- c. Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii.

WHEREAS, the Board of Education has already retrofitted one toilet stall and one handwashing station to accommodate Kindergarten students,

THEREFORE, LET IT BE RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the Mine Hill Township school district to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3. **in lieu of individual toilet rooms for kindergarten classrooms 116 and 119 for the 2023-2024 school year.**

Motion of: Brian Homeyer

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

19. **Presidents Report** - Superintendent

20. **Dover Report** *Diane Morris, Katie Bartnick, Brian Homeyer*

21. **MHEF Report** *Katie Bartnick, Jennifer Antoncich*

22. **Liaison to Mine Hill Township Report** *Jennifer Antoncich, Jennifer Waters*

23. **Community Committee Report**

24. **Old Business**

25. **New Business**

26. **Public Discussion**

27. **Executive Session** – N/A

28. **Return to Public Session** – N/A

29. **Adjournment**

On the motion of Jennifer Waters seconded by Brian Homeyer at 7:25 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
YES		X		X	X	X	X
NO	Absent		Absent				
ABSTAIN							

Respectfully submitted,

Lee S. Nittel

Lee S. Nittel, Superintendent